



Executive Committee Meeting Agenda

January 2020, 12.00 – 5.00 p.m.

Room 0.02, John Percival Building, Cathays Campus, Cardiff University, Colum Drive, Cardiff CF10
3EU, Cardiff University

1. Apologies (OM, GM, KH; RP, ZH and VV to join by Skype)

2. Confirmation of minute takers (RW or ZH plus new OM)

3. Revisions to the minutes of the August 2019 meeting

4. Action points

DOCUMENT A

5. Chair's report (DK)

- Revisions to BAAL ethical guidelines (update)
- AcSS Fellowship nominations (for May)
- BAAL's nominations for AILA EC board (for May)

Discussion items

6. Treasurer's report (SM)

6.1 Conference accounts

6.2 Suggestions on surplus spending

7. Conferences (GH)

7.1 BAAL 2019 (MMU)

7.2 BAAL 2020 (Northumbria)

7.3 Future hosts

7.4 EC invited colloquium at BAAL 2020 – suggestions for themes from EC (AH-CL, DK)

7.5 Conference scholarships – revised procedures and timelines (GM, AH-CL)

DOCUMENT B

8. Mosaic update (SB)

9. Website proposals (NO)

10. Regular diversity slot (ALL) – potential issues for discussion:

- child care provision at BAAL conferences
- conference code of conduct
- expanding BAALmail guidelines

11. Book prize proposal (current practice + event at 2020 conference) (BOR, GM, SC)
12. BAAL mentoring scheme update (RP) DOCUMENT C
13. Postgraduate issues (SC):
- AILA Junior Researchers scholarship – update (SC) DOCUMENT D
 - PG Tuesday – update (SC)
14. Applying Linguistics fund – update and conference funding for awardees (ZH, KH)
15. YSG TEF subject categorisation (RW)
16. Discussion of BAAL’s endorsement of White Paper on language teaching at primary level (KH/ZH)
DOCUMENTS E, F
17. Pit Corder blue plaque (RW)
18. Dropbox and how best to share documents (CT)

Reporting items

Brief reports from BAAL representatives on outside bodies:

- AILA (Susan Hunston; CT to report)
- Academy of Social Sciences (Dawn Knight; ZH to report)
- UCGAL (Zhu Hua)
- UCML (CT to report)

AOB

Date of next meeting

(Written) Reports from officers (to be read in advance of the meeting)

- Chair (Dawn Knight)
- Treasurer (Steve Morris)
- Secretary (Caroline Tagg)
- Media Coordinator (Owen Minns)
- Meetings Secretary (Glenn Hadikin)
- Membership Secretary (Jess Briggs Baffoe-Djan)
- Postgraduate Liaison and Development Coordinator (Sal Consoli)
- Publications Secretary (Bernie O’Rourke)
- Newsletter Editor (Bettina Beinhoff)
- Web Editor (Nathaniel Owen)
- SIG Coordinator (Helen Saunston)
- Seminars Coordinator (Vander Viana)
- CLIE Representative (Gee Macrory)

The EC meeting is followed by a quick drink before we head home.