



REGISTRATION FORM
BAAL Annual Conference 2005
University of Bristol, 15th-17th September 2005

A separate form is required for each delegate. Please photocopy the form if necessary.

Please send your completed registration form to reach In Any Event UK Ltd by **15th July 2005** to qualify for reduced fees. The booking deadline is **15th August 2005**. You can send it via e-mail registration@inanyevent-uk.com, fax: +44 117 925 7101, or by post, please find the address at the bottom of the page. On registering you will be sent an acknowledgement email. Full confirmation with directions and further information will be sent via email week commencing **5th September 2005**.

GENERAL INFORMATION

Title: Mr Mrs Ms Dr (Other please specify):

First name:

Surname:

Organisation:

Address:

City:

Postcode:

Country:

Telephone:

Fax:

E-mail address:

Special requirements e.g. signer, dietary, disability access,

CONFERENCE REGISTRATIONS FEES

The following fees include refreshments throughout the conference. Please tick overleaf the rate that applies to you when completing the form. All delegates presenting papers at the conference must become a member of BAAL.

ACCOMMODATION

Accommodation is available within the University or alternative hotels can be booked via the attached accommodation booking form. If you wish to book accommodation within the University, please fill in the section overleaf. If you are staying within the University, please add the cost of your accommodation on to your overall conference payment.

FULL CONFERENCE REGISTRATION FEES FOR BOOKINGS RECEIVED BEFORE 15TH JULY

- BAAL Member £115
- BAAL Student Member £85
- Non-Member (including one years' membership) – you will need to complete the membership registration form if you choose this option. The form is available on <http://www.baal.org.uk/baald.htm> £150
- Non-Member (membership not included) £130

FULL CONFERENCE REGISTRATION FEES FOR BOOKINGS RECEIVED AFTER 15TH JULY

- BAAL Member £145
- BAAL Student Member £95
- Non-Member (including one year's membership) – you will need to complete the membership registration form if you choose this option. The form is available on <http://www.baal.org.uk/baald.htm> £180 *£195 (airmail)
*£15 supplement for airmail delivery of membership information
- Non-Member (membership not included) £170

ONE-DAY ATTENDANCE REGISTRATION FEES
SAME FEE FOR BOOKINGS BEFORE OR AFTER 15TH JULY

BAAL Member:

- Attending conference on Thursday 15th September £105
- Attending conference on Friday 16th September £105
- Attending conference on Saturday 17th September £105

BAAL Student Member

- Attending conference on Thursday 15th September £70
- Attending conference on Friday 16th September £70
- Attending conference on Saturday 17th September £70

Non-Member (including one year's membership – you will need to complete the membership registration form if you choose this option.

The form is available on <http://www.baal.org.uk/baald.htm>

- Attending conference on Thursday 15th September £140 *£155 (airmail)
- Attending conference on Friday 16th September £140 *£155 (airmail)
- Attending conference on Saturday 17th September £140 *£155 (airmail)
*£15 supplement for airmail delivery of membership information

Non-Member (membership not included)

- Attending conference on Thursday 15th September £120
- Attending conference on Friday 16th September £120
- Attending conference on Saturday 17th September £120

LUNCHES AND CONFERENCE DINNER

- Lunch on Thursday – finger buffet with coffee £8.25
- Lunch on Friday – finger buffet with coffee £8.25
- Lunch on Saturday – finger buffet with coffee £8.25
- Gala Conference Dinner on Friday on board SS Great Britain £40

UNVIERSITY OF BRISTOL ACCOMMODATION

Please see overleaf for description of accommodation

	Durdhan Hall	Clifton Hill House
Wednesday night	<input type="checkbox"/> £30	<input type="checkbox"/> £20
Thursday night	<input type="checkbox"/> £30	<input type="checkbox"/> £20
Friday night	<input type="checkbox"/> £30	<input type="checkbox"/> £20

TOTAL FEE DUE

£ _____

Conference office:

In Any Event UK Ltd, Brandon Park House, 25 Great George Street, Bristol BS1 5QT
TEL: +44 117 925 7100 FAX: +44 117 925 7101 E-mail: registration@inanyevent-uk.com

UNIVERSITY ACCOMMODATION

Durdhan Hall - Opened in 1994, this self-catering Hall offers high standard accommodation in flats containing six en-suite single bedrooms and a large equipped kitchen and dining room. Electric cooker, refrigerators and freezers and some cutlery, crockery and kitchen utensils are supplied. Tea, coffee, sugar, milk, cereal will be provided. Durdhan Hall also has a computer room with 5 computers, which you can use to access emails if via the web.

The hall is located a 45-minute walk away from the conference venue. It is also on a local bus route, details of which will be provided in your confirmation.

Clifton Hill House - This 18th century house is a mixed hall of residence and offers standard accommodation on a bed and breakfast basis. Accommodation is in single standard study bedrooms with washbasins and shaver sockets in the room. There is a bathroom unit and shower unit on each floor. Towels, soap and individual bath mats are provided for all guests. Tea and coffee making facilities are available in the pantry kitchen on each floor as well as a microwave and toaster. There is also a computer room with ten terminals providing 24-hour access.

Clifton Hill House is set in the heart of Clifton, with shops and restaurants nearby. It is a 20-minute walk to the conference venue and 5-minutes walk from Bristol's famous Suspension Bridge.

For further information please visit the University of Bristol website:

<http://www.bris.ac.uk/accom/residences.html>

No University accommodation will be available after 15th July 2005.

PAYMENT METHODS

CHEQUE

All cheques must be drawn in Pounds Sterling and made payable to **University of Bristol**. Please post the cheque together with your completed registration form to:

In Any Event UK Ltd, Brandon Park House, 25 Great George Street, Bristol BS1 5QT, U

I enclose payment for £ _____

CREDIT CARD

We can only accept VISA or MasterCard.

Card holder: _____	Card type: <u>VISA / MASTERCARD</u>
Card number: _____	Expiry date: <u>mm/yy</u>
Authorised amount in Pounds Sterling: _____	3 digit security code (found on reverse of card)
Signature (if faxing or posting the form): _____	

I require a receipt: Unfortunately we are unable to issue invoices. Please send payment and claim back from your organisation.

If you require any further assistance regarding the conference please contact In Any Event UK on the contact details below.

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TEL: +44 117 925 7100 FAX: +44 117 925 7101 E-mail: registration@inanyevent-uk.com

CANCELLATION & LIABILITY

CONFERENCE CANCELLATION

Cancellation of registration must be made in writing, contact details below. If cancellation is postmarked before Friday 5th August 2005 the registration fee minus a handling fee of £40 will be refunded after the conference. If cancellation is received after Friday 5th August 2005 or if the delegate fails to attend, the entire registration fee has to be paid. Substitutes are accepted at any time providing In Any Event UK Ltd are notified and BAAL agree in advance.

ACCOMMODATION CANCELLATION

If you are using this form to book accommodation for the conference, all cancellations and/or changes must be notified to In Any Event UK Ltd on: +44 117 925 7100 or registration@inanyevent-uk.com. You will be charged for any accommodation booked through In Any Event UK Ltd, which isn't subsequently cancelled with them. In the event of accommodation being cancelled on or after the 15th July or a non-arrival, we reserve the right to charge to your credit card the cost of any accommodation, which they have been unable to resell. No University accommodation will be available after 15th July 2005.

LIABILITY CLAUSE

BAAL shall not be liable for any failure to fulfil this conference where failure is caused by supervening circumstances including weather, fire, flood, earthquake, travel, transport delays, war, riots, acts of terrorism or events which without fault of either party, render fulfilment impossible.

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